



Prague, 30 March 2020

Ref. No.: MZDR 12745/2020-5/MIN/KAN



MZDRX019POXM

EXTRAORDINARY MEASURE

The Ministry of Health, as the competent administrative authority pursuant to Section 80(1)(g) of Act No. 258/2000 Coll., on Public Health Protection and amendments to certain related acts, as amended (hereinafter referred to as “Act No. 258/2000 Coll.”), orders this extraordinary measure, proceeding pursuant to Section 69(1)(i) and (2) of Act No. 258/2000 Coll., in order to protect the population and prevent the occurrence and spread of the COVID-19 disease caused by the new SARS-CoV-2 coronavirus:

I.

With effect from 6:00 a.m. on 1 April 2020 to 6:00 a.m. on 11 April 2020, all public authorities and administrative authorities (hereinafter referred to as the “authorities”) are ordered to maintain limited operation on all of their workplaces, arising from the state of emergency declared under Government Resolution No. 194 of 12 March 2020, pursuant to Act No. 69/2020 Coll., consisting of:

1. **the restriction of work, state services, in particular those agendas, the performance of which must be unconditionally continuously ensured, in particular to ensure the running of public administration and public administrative services in the required scope and to perform the tasks of the government of the Czech Republic aimed at fulfilling the goals of the state of emergency; other agendas are performed to an extent which does not threaten the measures listed below, required to protect the health of state employees, employees and other officials (hereinafter referred to as the “employees”),**
2. **the restriction of personal contact between employees and the addressees of public administration (applicants, other parties to administrative proceedings) and other external persons (hereinafter referred to as the “clients/public”) to the essential level; the restriction of contacts will be conducted primarily as follows:**
 - a) **the restriction or suspension of performance of the respective agendas that do not fall under the definition pursuant to point 1, if their performance could threaten the measures to protect employees’ health,**
 - b) **the replacement of personal contact with written, electronic or telephone contact in all cases possible, including contact with other employees,**
 - c) **the acceptance of all documents from clients/public only via the filing room workplace, if established; electronic communication will be preferred whenever possible,**
 - d) **if coming into contact with employees of other bodies and institutions, adopting measures to prevent their direct contact; in-person meetings shall be conducted subject to increased hygienic measures,**

- e) the aforementioned measures shall be applied *mutatis mutandis* to the internal contact of employees within the body;
3. restricting the scope of the office hours of bodies to Mondays and Wednesdays, with a maximum of three hours on the given day; bodies shall inform about the changes to office hours in an appropriate manner and shall publish those hours on their official notice boards;
4. ensuring the operation of individual departments by having the minimum possible staffing required for the work of the administrative authority present at the workplace;
5. ensuring the operation of the body such that any quarantine measures ordered with respect to some employees do not threaten the actionability of the body (e.g., alternating separate groups of employees, remote working).

II.

This Extraordinary Measure shall take effect on the date of its issue.

Rationale:

The Extraordinary Measure has been issued in connection with the adverse development of the epidemiological situation in terms of the occurrence of the COVID-19 disease, caused by the novel coronavirus designated as SARS-CoV-2 in Europe.

Given the current spread of the COVID-19 disease in the Czech Republic and in most countries around the world, it is necessary to prevent the further spread of the COVID-19 disease, which the World Health Organisation declared a pandemic on 11 March 2020.

Since 1 March 2020, when the COVID-19 disease was first proven in a patient in the Czech Republic, the number of cases has grown to 2,657 (as at 28 March 2020). The daily increase in the number of patients newly proven to have the COVID-19 disease has exceeded 200 in recent days (25 March: 291, 26 March: 259, 27 March: 373, 28 March: 262).

This Measure is an important prerequisite for preventing the spread of the COVID-19 disease caused by the novel SARS-CoV2 coronavirus in the Czech Republic. The coronavirus is transmitted from person to person in close contact. It is known as a droplet infection, which is airborne. Most frequently, it affects the mucous membranes of the upper and lower respiratory track and the conjunctives. The incubation period is two to fourteen days. The most common ways for the virus to enter the human body are the mucous membranes, meaning the mouth, nose and also the eyes. These places are an open door for the virus.

The aim of this measure is to restrict the activities of the public and administrative authorities in order to maximally limit the community transmission of the COVID-19 disease.

Mgr. et Mgr. Adam Vojtěch, MHA
Minister of Health

Signed electronically

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Electronic signature – 30 March 2020

Certificate of signature author:

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