



THE MINISTRY OF HEALTH
Palackého náměstí 375/4, 128 01 Prague 2

Prague, 23 March 2020

Ref. No.: MZDR 12745/2020-3/MIN/KAN

MZDRX019LQN2

EXTRAORDINARY MEASURE

The Ministry of Health, as the competent administrative authority pursuant to Section 80(1)(g) of Act No. 258/2000 Coll., on public health protection and amending certain related acts, as amended (hereinafter referred to as “Act No. 258/2000 Coll.”), orders, proceeding pursuant to Section 69(1)(i) and (2) of Act No. 258/2000 Coll., in protecting the population and preventing the occurrence and spread of the COVID-19 disease caused by the new SARS-CoV-2 coronavirus, this Extraordinary Measure:

I.

Effective from 24 March 2020 at 6:00 a.m., through to 1 April 2020 at 6:00 a.m., all public authorities and administrative authorities (hereinafter referred to as “Bodies”) are ordered to maintain restricted operations at all their workplaces, as required by the state of emergency declared by Government Resolution No. 194 of 12 March 2020, under No. 69/2020 Coll., consisting of:

1. Restricting work, state service, in particular to those matters which must unconditionally be provided on a continuous basis, in particular in order to maintain the operation of public administration and public administration services to the necessary degree and for the performance of the tasks of the Government of the Czech Republic aimed at attaining the objectives of the state of emergency; all other matters shall be addressed to an extent that will not jeopardise the measures listed below aimed at protecting the health of government employees, staff, and other officials (hereinafter referred to as “Employees”);
2. Restricting in-person contact of Employees with the addressees of public administration (applicants, other parties to administrative proceedings), and other external parties (hereinafter referred to as “Clients/the public”) to what is necessary; contact shall be limited in particular as follows:
 - a) by restricting or suspending the execution of matters not falling under the definition set out in paragraph 1, if their execution would jeopardise measures to protect the health of employees;
 - b) replacing in-person contact with written, electronic, or telephone contact in all cases when possible, including contact with other employees;

- c) accepting all documents from clients/the public through the mailroom, if one has been established; electronic communication shall be given preference wherever possible;
 - d) if coming into contact with employees of other bodies and institutions, adopting measures to prevent their direct contact; in-person meetings shall be conducted subject to increased hygienic measures;
 - e) the above-stated measures shall be applied *mutatis mutandis* to the internal contact of employees within the body;
3. Restricting the scope of office hours of bodies to Mondays and Wednesdays, with a maximum of three hours on the given day; bodies shall inform about changes in office hours in an appropriate manner and shall publish those hours on their official notice boards;
 4. Ensuring the operation of individual departments by having the minimum possible staffing required for the work of the administrative authority present at the workplace;
 5. Ensuring the operation of the body such that any quarantine measures ordered with respect to some employees not threaten the actionability of the body (e.g., alternating separate groups of employees, remote working).

II.

This Extraordinary Measure shall take effect on the day of its issue.

Rationale:

This Extraordinary Measure has been issued in connection with the adverse development of the epidemiological situation in terms of the occurrence of the COVID-19 disease, caused by the novel coronavirus designated as SARS-CoV-2 in the Czech Republic.

The object of all of the changes proposed, further to *de facto* identical restrictions adopted earlier by a Government Resolution, is the attempt to limit to, the maximum extent, social contact between people, with the exception of essential operation of public authorities and administrative authorities, so as to prevent community transmission of the COVID-19 disease to the maximum extent possible.

Mgr. et Mgr. Adam Vojtěch, MHA
Minister of Health

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